

Plum Tree Bistro

*Food & Spirits Since 1996
Greenville, NC*

Employment Application

Today's Date

Name _____ Nickname _____

SS# _____ email address _____

Phone #: Day () _____ Night () _____

Cell _____ Home _____

Address: Street _____ City _____ Zip _____

Mailing Address _____ City _____ Zip _____

Do you have reliable transportation to meet any scheduled shift? _____

Can you read at a 6th grade level? _____

Have you ever been convicted of a felony? Yes _____ No _____

If yes, please explain:

Have you ever worked with us before? _____ If so, under what name? _____

Do you have any friends or relatives working for us? _____ Who? _____

Can you provide proof that you are over 18 years old? _____ Over 21 years old? _____

Are you a smoker? _____

Do you have a valid driver's license? _____ Class _____ State _____ License # _____

Have you ever had any accidents or moving violations in the past three years? _____

If yes, please explain:

Have you ever been bonded? _____ Is there any reason why you could not be bonded? _____

If yes, please explain:

Do you have the legal right to work in the USA? ___ Can you provide documentation? ___

Is there any reason why you could not perform all physical aspects of this job (including the ability to lift up to 50 pounds)? _____

If yes, please explain:

Is additional information concerning change of name necessary to check work or education records?

If yes, please explain:

Describe your use of drugs and alcohol:

Work History

(Please start with your most recent position)

Company _____ Mo/Yr Hired _____ Mo/Yr Left _____

Job Title _____ Reason for Leaving _____

No. Supervised: Starting _____ Ending _____ Starting Salary \$ _____ Final salary _____ per _____

Supervisors Name _____ Position _____ Phone _____

Superior's Name _____ Position _____ Phone _____

Co Workers Name _____ Position _____ Phone _____

Co Workers Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Subordinate's Name _____ Position _____ Phone _____

Major Responsibilities and Accomplishments:

Company _____ Mo/Yr Hired _____ Mo/Yr Left _____

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Co Workers Name _____ Position _____ Phone _____

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Subordinate's Name _____ Position _____ Phone _____

Major Responsibilities and Accomplishments:

Job Applying For:

Server _____ Dishwasher _____ Line Cook _____

Kitchen Prep _____ Other _____

Lunch Availability: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____

Dinner Availability: Mon _____ Tues _____ Wed _____ Thurs _____ Fri _____ Sat _____

You understand this job requires you to be available for weekend and holiday shifts (Thanksgiving, Christmas, New Year's) **PLEASE INITIAL HERE** _____

Which do you prefer? Full Time _____ Part Time _____ How many hours? _____

Education

High School _____ City _____ State _____ Graduated _____

No. Years Completed _____ Major _____ Verification Phone (____) _____

College _____ City _____ State _____ Graduated _____

No. Years Completed _____ Major _____ Verification Phone (____) _____

Grad School _____ City _____ State _____ Graduated _____

No. Years Completed _____ Major _____ Verification Phone (____) _____

Extracurricular activities _____

Other training completed _____

Professional memberships and certifications _____

Volunteer Work

Reference

Name _____ Contact Information _____

Name _____ Contact Information _____

Name _____ Contact Information _____

